



New Hampshire Emergency Dispatcher Association
Minutes of NHEDA Governing Body Meeting
 March 6, 2023 @ 10:00am
 Held virtually via Zoom

The emergency board meeting was called to order by President Jon Goldman at 10:03am.

Those Present:

Roll Call of NHEDA Officers

President, Jon Goldman	X	Director, Darren Lescarbeau	X
Vice President, VACANT	X	Director, Thayer Paronto	X
Treasurer, Cassie Leavitt	X	Director, Cassidy Walker	
Secretary, Jennifer Cloutier	X	Director, Erin Hannafin	X
		Director, Doug Hackett	X

Other Attendees: Michelle Provencher, Goffstown PD.

Adoption of Minutes: There was a motion by Thayer and seconded by Cassie to approve the minutes of the February 6, 2023 meeting. Approved.

Treasurer’s Report: Cassie gave the following report.

Main Acct:

	2/7/2023	Stripe	436.65	17319.41	2023 Conference
	2/10/2023	Stripe	169.62	17489.03	2023 Conference
	2/13/2023	Stripe	169.62	17658.65	2023 Conference
805	2/14/2023	NHESETA	250.00	17408.65	Donation
	2/15/2023	Deposit	10575.00	27983.65	2023 Conference
	2/17/2023	Stripe	169.62	28153.27	2023 Conference
	2/21/2023	Crowdcast	10.00	28143.27	Training Expense
806	2/22/2023	Liberty Mutual	500.00	27643.27	Insurance
	2/23/2023	Stripe	169.62	27812.89	2023 Conference
	2/24/2023	Stripe	582.30	28395.19	2023 Conference
	2/27/2023	Stripe	387.49	28782.68	2023 Conference
	2/28/2023	Stripe	726.42	29509.10	2023 Conference
	3/3/2023	Deposit	1400.00	30909.10	2023 Conference

Scholarship Acct:

2/28/23	Interest Earned \$0.07	1,920.00
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Cassie also spoke about the Tax ID status. She advised that in accordance with the email motion that was presented and approved by the Board, she will be moving forward with filing to establish NHEDA’s tax status. She will also be filing for a new EIN number. A motion as made by Erin and seconded by Thayer to approve the Treasurer’s Report. Motion passed.

Membership Committee Report: Jenn reported that there is now a link on the NHEDA Website to apply for NHEDA Membership. When the website was transferred over to the new platform, the only thing that remained was to submit one’s email address to be put onto the mailing list. Jenn worked with Nick to add the form for NHEDA Membership. Deb Bray has offered to assist with keeping the Google Doc for NH Dispatch Center Supervisors, updated. She has updated everything to date.

Training and Curriculum Committee Report: Erin reported that the committee has a new member. Jodi Gleason from Manchester PD has joined the committee and will be presenting at the NHEDA Conference. The training held in February at Hampton Fire was very successful and has received positive feedback. Darren will be working on finding a location

fore the September training. Austin Brown from NH HSEM has expressed interest in presenting for that training on Active Shooter planning.

Certification and Standards Report: Thayer has heard from back Fire Academy who advised that they are short staffed at this time and the modules haven't been reviewed yet. They will hopefully get it addressed in the next few months. Thayer also advised that he continues to monitor the legislative bill regarding forming a Training Adequacy Committee.

911 Commission Report: Doug advised that the next meeting is next Friday.

SIEC Report: Jon advised that he missed the last SEIC meeting due to another commitment. The change of using Box.com to house the frequency Matrices is going well. The grant committee met last week to discuss applications. Thayer advised that the Operations Workgroup is continuing its work to create a deconfliction process for the H Bank channels. There is now an interoperability thread within WebEOC for this purpose. The State has developed a help guide on how to use this feature. Each dispatcher who intends to enter deconfliction information into WebEOC will need their own log-in information. More information will be disseminated on this in the near future.

Unfinished Business

NHEDA Legislation Topics: Michelle advised that HB376 passed subcommittee with a 20-0 vote. It will move on to be voted upon on 3/9/23. Michelle also advised that she did further research on current bills. While there doesn't seem to be any that directly pertain to dispatchers, there are some of interest regarding Bail Reform and Group II death benefits.

CTE Exhibit at Lakes Region Technology Center: Cassie advised that she, Jenn and Erin attended the Career Fair at the High School on 2/15/23. All attendees were high school students and therefore not old enough for a position as a dispatcher, however there were some good discussions with a half-dozen students that seemed genuinely interested.

2023 NHEDA Conference: Erin reported that there are currently 74 attendees registered, and only 2-3 vendor booths still open. She met with the hotel to confirm schedule. She was also able to confirm that there is no room or food minimum within the contract. The Early Bird registration rate has ended. The next conference committee meeting is tomorrow morning.

New Business:

Annual Committee Reports: President Goldman reminded committee chairs that the annual reports are due into the secretary by March 31, 2023 so that they can be included in the minutes for the annual meeting.

Awards: Jenn advised that she spoke to Greg Putnam who advised that they have reviewed the submissions and chosen the recipients. He is working to get guest lists and get them registered. He doesn't seem to need anything from the board at this time.

2023 Elections: Cassie has submitted her letter for position of Treasurer, Darren Lescarbeau has submitted his letter for Vice President, Rob Cole has submitted a letter for two-year director and Rebecca Derochers has put in her letter for position of one-year director. The current two-year directors positions that are up for election are currently held by Kassidy Walker and Erin Hannafin. No other letters of interest have been received yet.

Other: Cassie read an email update and thank you from Andy Neal in regards to the house fire that he experienced. NHEDA has approved to send a \$200 donation and the APCO Sunshine Fund was also approved. Cassie also advised that Rochester PD reached out to her and will be emailing a support flyer that they are requesting be sent along to the NHEDA membership.

Meeting adjourned at 1035

*Submitted by: Jennifer Cloutier, NHEDA Secretary
February 6, 2023*