



Monthly Governing Body Meeting

Monday, September 11, 2023 at 10:00am

Conference Call - Via Zoom

Start Time: Called to order by President Goldman at 10:03 am.

Roll Call of Officers

President, Jon Goldman	x	Director, Cassidy Walker	x
Vice President, Darren Lescarbeau	x	Director, Thayer Paronto	x
Treasurer, Cassie Leavitt	x	Director, Erin Hannafin	x
Secretary, Jennifer Cloutier	x	Director, Doug Hackett	x
		Director, Becki Desrochers	

Other Attendees: Michelle Provencher. Doug Hackett joined the meeting at 1015. Cassie Leavitt joined the meeting at 1028.

Adoption of Minutes:

Minutes for the August 14, 2023 board call were distributed electronically. A motion was made by Darren and seconded by Thayer to approve. Motion passed.

Treasurer’s Report Due to Cassie not on the call at the time that this topic was discussed, there was no official report.

Membership Committee Report: Jenn advised that Erin and Cassie will be doing outreach at Portsmouth PD on September 25th. Nothing further to report.

Training & Curriculum Committee

2023 Trainings – 13 people signed up for September training tomorrow (9/12) at Marine Patrol in Gilford.

Leadership Seminar – Call for papers have gone out with only one submission thus far. Darren has contacted the Common Man for catering for lunch and has received the contract. The contract had the wrong agency name, so he is waiting for an updated version so that the deposit can be paid. The quote that he received for 75 people for a sandwich bar lunch is approximately \$1800. Erin and Jon are working on securing a vendor for the seminar.

Certification & Standards Committee Report: Thayer there has not been any progress with the NHFA in regards to their help in producing the modules.

911 Commission Report (E. Doug Hackett) Doug was not present during this topic. No report.

SIEC Report: Jon was unable to attend the last meeting due to being at APCO International.

Unfinished Business

- 2024 Conference: Erin advised that there were some concerns with the previous contract that she received from Attitash in regards to the food and beverage minimum and the \$10,000 deposit. Erin and Jon spoke to Attitash and they agreed to keep the F&B minimum at \$0 just like last year. They also agreed to reduce the deposit to \$5000. A motion was made by Darren and seconded by Thayer to have President Goldman sign the contract. Motion carried.
- Tax ID Status (Cassie) – Cassie advised that since nothing has been received by mail, she will attempt to follow up by phone. She had been previously told by the IRS that all communications are handled by mail.
- Training Adequacy Legislative Committee/HB376 (Jon) – Jon advised that the committee met a couple weeks ago. Jon, Cecily McNair and Tom Andross also attended. Andross came up with a draft of training certification standards to include an ANSI approved basic telecommunicators class, and some state modules. There were discussions on who would be the ‘clearing house’ for the certifications and NH 911 was suggested. Discussions still need to occur regarding ConEd. The committee is in the very preliminary stages of this work. The committee is meeting today to tour the Franklin PD, NH 911 and LRMFA to get a feel and gather info from three different disciplines of dispatch centers.

- NHEDA Legislative Advocate. Michelle Provencher, Goffstown PD. – Michelle advised that she does not have an update.

New Business:

- New Platform for training/conference registrations: Jenn explained the need for NHEDA to purchase a event registration platform as in the past it has been done with a combo of using Stripe, the website and google docs. The processes become cumbersome and are not easy to handle. Jenn advised that APCO Atlantic uses Eventleaf and she suggested that NHEDA do the same thing using a lesser and more affordable package. Pros and cons were discussed. Doug advised that the credit card fee is higher on Eventleaf than with stripe, and there is a delay on the release of funds from Eventleaf of an additional month's time. Doug recommended a trial usage for the Supervisor's Seminar to see if it is worth it. Jenn advised that she already has extensive experience with Eventleaf and that in her opinion she already knows that it would be worth it. Doug made a motion, seconded by Kassidy to purchase the basic package of eventleaf for \$500 a year which allows up to 500 attendees and to reevaluate after one year. Cassie advised that currently there is \$67???.00 in the NHEDA account. Deposits need to be made to Common Man for Leadership Seminar lunch along with \$5000 to Attitash for Conference deposit. Discussion to hold off on purchasing Eventleaf until October, and then it would allow time for the two outstanding sponsor payments from April to be received (RapidDeploy and Eversource). It would also allow time for Leadership Seminar sponsorship to be secured. Doug and Kassidy both withdrew their motion. Eventleaf will be put on the October meeting agenda for further discussion/decisions/action. Jon will follow up with the two outstanding vendor payments.

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Other: None

Motion by Cassie and seconded by Kassidy to adjourn. Meeting adjourned at 1043

J. Cloutier 09.11.2023