



**Monthly Governing Body Meeting**

Monday, February 5, 2024 @ 10:00am

Conference Call - Via Zoom

**Start Time:** Called to order by President Goldman at 10:03 am.

**Roll Call of Officers**

President, Jon Goldman	x	Director, VACANT	
Vice President, Darren Lescarbeau	Absent	Director, Thayer Paronto	x
Treasurer, Cassie Leavitt	x	Director, Erin Hannafin	x
Secretary, Jennifer Cloutier	x	Director, Doug Hackett	x
		Director, Becki Desrochers	x

**Other Attendees:** N/A

**Reading and Adoption of all Records of the Previous Meeting:**

Minutes for the January 2, 2024, board call was distributed electronically. A motion as made by Erin and seconded by Thayer to approve. Motion passed.

**Treasurer’s Report:**

**Main Acct:**

1/3/2024	Deposit	420.00	5823.54	Conference and Leadership Summit Registrations
1/9/2024	Deposit	4504.00	10327.54	Leadership Summit and 24 conference registrations
1/10/2024	Deposit	3619.00	13946.54	Eventleaf
1/10/2024	Deposit	197.40	14143.94	Eventleaf
1/19/2024	SquareSpace	36.00	14107.94	Website
1/24/2024	SquareSpace	34.00	<b>14073.94</b>	Website

**Scholarship Acct:**

1/31/24 Interest Earned \$0.12 **2,732.20**

Cassie advised that she anticipates the annual expenses for the PO Box (approx. \$96) and the Liability Insurance (\$500) to be coming due soon. Motion by Doug to approve the report, seconded by Thayer. Approved.

**Membership Committee Report:** Jenn spoke about the membership listing that she discussed at the last meeting. There are over 800 members, but much of the info is not current and some members may not even be dispatching any longer. Jenn previously sent the list to Jon for review. Jenn will send list to all board members for review. Jenn will check Squarespace for bounced emails in hopes that it will weed out some of the inactive emails.

Cassie advised that she hasn’t had the time to work on outreach. Jenn and Cassie will send an email to the committee and membership to solicit new members and someone that can take over outreach.

**Training & Curriculum Committee**

Erin spoke about the upcoming 2024 Trainings. The Quarter 1 Training was on February 2<sup>nd</sup>, 2024 at Hampton Fire. 22 registered and 17 checked in. We’ve had 4 people complete their surveys to get their letter of attendance. The survey results were that everyone recommended Assessing and Supporting Communications Needs for Deaf, Blind, and Hard of Hearing civilians before and during emergencies which was taught by a deaf instructor with two interpreters. Geared towards field responders. Good info. Only 2 people recommended the Mutualink. Due to mix up with dates, had to do zoom with Sean Goodwin. Quarter 2 will be on May 7<sup>th</sup>, Quarter 3 September 12<sup>th</sup>, Leadership Summit November 15<sup>th</sup>, Quarter 4 December 3<sup>rd</sup>.

**Certification & Standards Committee Report** Thayer advised that there are no updates, group hasn’t met recently.

**911 Commission Report** Doug reported that there hasn’t been a meeting since the last board call.

**SIEC Report** Jon advised that he is no longer chairing the Frequency Workgroup as he has moved to the Data ops workgroup. Rick Todd is chairing the frequency workgroup. Next meeting is this Friday. Unknown how many reinvestment dollars NH will see.

## Unfinished Business

### **2024 Conference**

Erin reported that so far there are 46 Registrations: 31 members , 2 nonmembers, 13 vendor/sponsor . Vendors: 11 booths sold 10 booths available – 1 vendor bought a double booth  
Sponsors: 3 Healthtrust, Motorola Solutions, AT&T.  
Point of Contact for the hotel has changed I have spoken with her and she plans to keep everything the same with the improvements we asked for last year. Please reach out to vendor contact: I will send the flyer to the board.  
Call for papers has closed need more operations/technical classes. Conference committee has a meeting this afternoon

### **2024 Awards**

Tiffany wasn't on the call. Jenn reported that four nominations has been received so far. Jenn reached out to Tiffany who said that she received the nominations and will follow up with them soon. Jon will reach out to Tiffany to check on the status of the awards process.

### **Tax ID Status**

Cassie reported that we are still waiting for a response from the IRS. IRS letter was received which asked for more time to review. Cassie hopes to hear back soon.

### **NHEDA Legislative Advocate. (Michelle Provencher, Goffstown PD).**

Michelle was not on call. Jon reported HB376 report was completed and no further action has been taken for a legislator to pick up the bill to do anything further. Jon advised on HB1487: Which states that Comms antennas must be at least 1480 feet from Residential areas, Nursing homes, hospitals, schools etc.. Doug advised that the 911 Commission is watching the bill.

### **Job Fair at Lakes Region Technology Center – Feb 14.**

Jenn reported that she had communication with Patrick Cavanaugh (DESC PIO) and Darren who have registered to attend.

### **New Scholarship/Bylaw Revision.**

Jon advised that he drafted the bylaw revision for the newly proposed Tom Andross Scholarship which would pay for one person's full fees (registration and hotel accommodations) to attend the conference. The bylaw revision also included the addition of a standing committee for so oversee Scholarships and to look for funding sources. The draft still needs some work, which Jon will do. Jon hopes to present Tom with the inaugural scholarship at his retirement party on 3/15. Jon spoke to Cecily McNair who believes that the Treasurer at the time, Bob Dichard started the scholarship account with profits from leadership summit. Cassie suggested that the board approve the scholarship for this year's conference at this time in order to have it ready to present for 3/15, and then go forward with full bylaw revision process to present at the annual meeting. Jon made a motion to create the Thomas E Andross Scholarship which would afford the recipient three nights at the Attitash Grand Summit and a conference registration. Cassie seconded the motion. Jon offered a friendly amendment to give the scholarship for this first year to Tom to do with what he sees fit which could include giving it to someone else. Cassie agreed on amendment. Thayer then suggested that Tom may want to attend the conference. Jon then undid his amendment to allow Tom to use the scholarship for himself. Cassie agreed. Motion passed unanimously. Jon will work on plaque to present to Tom at his party. Jon will also work on finessing the draft of the bylaw revision so that it can be posted to the membership for 30 days (which would be by 3/17/24). He will present the final version at next month's board meeting.

**Vacant Director Position:** We received a letter of interest and agency support from Amanda Mountford of Laconia PD to fill the vacant director's position with a term ending in 2025. Discussion. Cassie made motion to appoint Amanda to the vacant director position, seconded by Doug. Passed. Jon will send her a letter.

**Gift for Tom Andross:** Discussion regarding a retirement gift for Tom Andross. Motion by Cassie to do a \$250 gift. Doug second. Motion passed. Cassie will handle the purchase.

### **New Business:**

- 2024 Elections (Positions up for election: President, Secretary, Two Directors/2-year term (Thayer Paronto & Doug Hackett), 1-year Director (Becki Desrochers). Letters of intent and agency support need to be submitted to Secretary Cloutier.

### **Other - None**

Motion to adjourn meeting by Erin and seconded by Doug. Meeting adjourned at 1105.

*Minutes submitted by Secretary Jennifer Cloutier 2/5/24*