



NH TERT

Conference Call of Governing Body

Tuesday, June 6, 2023 at 1:00pm

Held Via Zoom



Chairman Cole called the meeting to order at 102pm.

Roll Call of TERT Officers ****(Four OFFICERS must be present for a Quorum)****

TERT Chairman – Rob Cole	X	Training & Standards Chair, VACANT	
Director At Large – Kevin VanNorden		Public/Agency Education Chair, Rob Cole	X
Director At Large – Amanda Mountford	X	Operations & Logistics Chair, Paul Steele	X
Secretary/Treasurer, Jennifer Cloutier	X	State Coordinator, Thayer Paronto	X

Roll Call of Regional Coordinators and Other Attendees:

North Coordinator, Mike Weden		West Coordinator, Rob Cole	X
North Deputy, Kevin VanNorden		West Deputy, Nina Malley	X
East Coordinator, Cassie Leavitt	X	NJTI Liaison, Cecily McNair	X
East Deputy, Cassandra Lee	X		

Other Attendees: Tricia Currier.

Minutes: The minutes of the board meeting from May 8, 2023 were distributed electronically. Motion to approve by Amanda and seconded by Cecily. Motion passed.

Secretary/Treasurer’s Report: Jenn reported that the bank account had no activity over the past month leaving an unchanged balance of \$605.09. Motion by Cecily, seconded by Paul to approve report. Motion passed.

Training and Standards Committee Report: Rob reported that the chair position remains vacant. Jenn will put out an email to the TERT members to inquire if anyone would be interested in chairing the committee.

Operations and Logistics Committee Report: Paul reported that he has distributed the on-call schedule for the remainder of the year to the board via email. That schedule is below:

Month	Member	Organization
July Primary	Paul Steele	LRMFA
July Backup	Cassie Leavitt	Hampton Fire
August Primary	Amanda Mountford	Laconia PD
August Backup	Paul Steele	LRMFA
September Primary	Thayer Paronto	Grafton County
September Backup	Jennifer Cloutier	Berlin PD
October Primary	Jennifer Cloutier	Berlin PD
October Backup	Michael Weden	Grafton County
November Primary	Michael Weden	Grafton County
November Backup	Amanda Mountford	Laconia PD
December Primary	Cassie Leavitt	Hampton Fire
December Backup	Thayer Paronto	Grafton County

Public/Agency Education Committee Report: Rob reported that he will be sending an email to the region coordinators to formulate a plan to provide some education and outreach.

NJTI Updates: Cecily reported that the most recent meeting has been cancelled. There is a new workgroup for Standards and Training. Eight years ago APCO and NENA had put forth a directive that there wouldn’t be any TERT training allowed for teams, unless it is a FEMA training. NJTI has now changed their stance on this directive and are now encouraging

teams to train as much as possible. Cecily believes that this change should be officially approved in the near future. She will provide a further update as soon as he has one.

State Coordinator Updates: Thayer reported that he has reached out to the State and Director Doyle of 911 to create an updated MOU with TERT. He provided them some documentation and they will be drawing up an MOU and forwarding it to the State's legal team for review. With an updated MOU, there are hopes that some of the state employees would join NH TERT. Thayer also reported that all State Coordinators have been invited to the NENA Annual Conference to represent TERT at the trade show in TX in July. Thayer will not be attending.

Unfinished Business:

- Promotional TERT Flyer: Jenn will be working on this in the near future.
- TERT Info Request for Requesting Agencies: Amanda will be working on this in the near future.

New Business:

- FallComm/TERT Rally: the email that Jenn sent to all team members soliciting interest from someone to take the lead to plan one of these events didn't garner any response. Rob has someone in mind and will be reaching out to them. Jenn offered to assist in planning, if someone else was willing to take the lead. Cecily will get Rob a list of COMLs and COMTs in the state so that they could all be involved.
- Deployments: None to report on.
- 2023 Meeting Dates –
 - July (Cancelled)
 - August 9, 2023 at 1pm
 - September 6, 2023 at 1pm
 - October 3, 2023 at 1pm
 - November 7, 2023 at 1pm
 - December 6, 2023 at 1pm

Other: Nothing

A motion was made by Amanda and seconded by Cecily to adjourn the meeting. Meeting adjourned at 1320.

Submitted by TERT Secretary Jennifer Cloutier 06.06.2023