



**NH TERT**  
**Conference Call of Governing Body**  
 Tuesday, November 14, 2023  
 Held Via Zoom



Chairman Rob Cole called the meeting to order at 10:05am

**Roll Call of TERT Officers** \*\*\**(Four OFFICERS must be present for a Quorum)*\*\*\*

TERT Chairman – Rob Cole	X	Training & Standards Chair, Ashley Trzesiara	
Director At Large – Kevin VanNorden		Public/Agency Education Chair, Rob Cole	
Director At Large – Amanda Mountford	X	Operations & Logistics Chair, Paul Steele	X
Secretary/Treasurer, Jennifer Cloutier	X	State Coordinator, Thayer Paronto	X

**Roll Call of Regional Coordinators and Other Attendees:**

North Coordinator, Mike Weden		West Coordinator, Rob Cole	X
North Deputy, Kevin VanNorden		West Deputy, Nina Malley	
East Coordinator, Cassie Leavitt	X	NJTI Liaison, Cecily McNair	X
East Deputy, Cassandra Lee			

Other Attendees: Tricia Currier

Minutes: The minutes of the board meeting from October 3, 2023 were distributed electronically. Motion to approve by Amanda, seconded by Thayer. Motion passed. Jenn also advised that there was not a quorum present for the September meeting, however she did take notes on the discussion and also distributed that electronically.

Secretary/Treasurer’s Report: Jenn reported that the bank account had no activity over the past month leaving an unchanged balance of \$605.09. Motion by Paul, seconded by Thayer to approve report. Motion passed.

Training and Standards Committee Report: Ashley was not present at the meeting. Topic to approve the revised membership qualifications was tabled until the next meeting.

Operations and Logistics Committee Report: Paul reported the on call primaries and backups for the remainder of the year. They are below. Paul also advised that he sent out a poll to inquire availability for the 2024 on-call schedule. Once he receives the responses, he will create next year’s schedule and disseminate it.

November Primary	Michael Weden	Grafton County
November Backup	Amanda Mountford	Laconia PD

December Primary	Cassie Leavitt	Hampton Fire
December Backup	Thayer Paronto	Grafton County

Public/Agency Education Committee Report: Rob advised that Florida TERT is starting a peer network. Rob has discussed with Natalie Duran and will be looking in to having someone from NH trained as a peer support. Rob is also compiling a list of potential agencies for outreach and recruitment.

NJTI Updates: Cecily reported that there is a new set of co-chairs for NJTI. She is hoping they can breath life into the group again. Cecily is looking for someone from NH that would be willing to take her place on the board. She has been a member of NJTI board for 8-9 years and is looking to step-down. Cecily is also planning on asking the NJTI board to invite Natalie Duran back to the board in order to tap into her wealth of knowledge and passion for TERT.

State Coordinator Updates: Thayer reported that with the MOU being signed between NH TERT and DOS/DESC, it is a major milestone and he hopes that this is a huge step towards new working relationships with the state. He thanked the following from NH DESC for their work on this initiative: Director Mark Doyle, Asst Director Bob Lussier, and Bureau Chief of Administration Brandon McGorry.

Unfinished Business:

- Promotional TERT Flyer: Jenn will be working on this, but has not started it yet.
- TERT Info Request for Requesting Agencies: Amanda has a draft of this and will send it out to the board for review and input. From a previous meeting: Thayer suggested a google doc be created so that agencies can easily provide the requested information.

New Business:

- New Application has been received from Shellie Raposo of NH Bureau of Emergency Communications. Motion made by Cecily to approve Shellie's membership. Seconded by Paul. Motion passed. Rob will send Shellie a letter to advise of her membership approval.
- FallComm/TERT Rally: Rick Belanger was not on the call. Thayer advised that he has spoken to Rick and advised him to reach out if/when he needs any help with planning. Thayer advised that Rick should apply for TERT. Amanda advised that she sent Rick the application information but hasn't heard anything back from him. Rob will touch base with Rick.
- Deployments: None to report on.
- 2023 Meeting Dates –  
December 6, 2023 at 1pm (Amanda and Paul advised that they will be out of the country on vacation and unable to attend the December meeting)  
Jenn will send out a poll for 2024 meeting dates in the near future.

Other: None.

A motion was made by Paul and seconded by Amanda to adjourn the meeting. Meeting adjourned at 1029.

*Submitted by TERT Secretary Jennifer Cloutier 11.16.2023*