



**NH TERT**  
**Conference Call of Governing Body**  
 Monday, January 8, 2024  
 Held Via Zoom



Chairman Rob Cole called the meeting to order at 1302.

**Roll Call of TERT Officers** \*\*\**(Four OFFICERS must be present for a Quorum)*\*\*\*

TERT Chairman – Rob Cole	X	Training & Standards Chair, Ashley Trzesiara	X
Director At Large – Kevin VanNorden		Public/Agency Education Chair, Rob Cole	X
Director At Large – Amanda Mountford	X	Operations & Logistics Chair, Paul Steele	
Secretary/Treasurer, Jennifer Cloutier	X	State Coordinator, Thayer Paronto	X

**Roll Call of Regional Coordinators and Other Attendees:**

North Coordinator, Mike Weden		West Coordinator, Rob Cole	X
North Deputy, Kevin VanNorden		West Deputy, Nina Malley	X
East Coordinator, Cassie Leavitt	X	NJTI Liaison, Cecily McNair	X
East Deputy, Cassandra Lee			

Other Attendees: Tricia Currier, Rick Belanger, Shellie Raposo, Chris Carter, and Tom Andross.

Minutes: The minutes of the board meeting from November 14, 2023 were distributed electronically. Motion to approve by Cecily, seconded by Amanda. Motion passed.

Secretary/Treasurer’s Report: Jenn reported that the bank account had no activity over the past month leaving an unchanged balance of \$605.09. Motion by Amanda, seconded by Chris Carter to approve report. Motion passed.

Training and Standards Committee Report: Ashley advised that she had sent out an email to the Board requesting everyone forward their updated training certificates along with their agency support letter per the new rules that were approved a couple months ago. She has only received them from 5 people so far. Jenn will forward the request to the rest of the team. Ashley reminded everyone that the agency support letters now need to be renewed every two years so the next time they will be needed is in January 2026. Rob advised that he will also work on following up with those who haven’t submitted these yet.

Operations and Logistics Committee Report

Rob advised of the following on call schedule. There was nothing further to report.

Month	Member	Organization
January Primary	Cassie Leavitt	Hampton Fire
January Backup	Ashley Trzesiara	Salem Police
February Primary	Thayer Paronto	Grafton County
February Backup	Cassie Leavitt	Hampton Fire
March Primary	Paul Steele	LRMFA
March Backup	Thayer Paronto	Grafton County

Public/Agency Education Committee Report: Rob advised that he is still working on making contact with Goffstown and Manchester.

NJTI Updates: Cecily reported that the December meeting was cancelled. The January meeting was scheduled for last Wednesday but she never received a response to the group inquiring if that meeting was still going to occur or not. She advised that the January meeting did not take place. Rob inquired with Cecily regarding Natalie Durant getting back on the committee.

State Coordinator Updates: Thayer advised that he keeps in touch with Cecily regarding the NJTI meetings. Thayer had Tom Andross with him in the same room and recognized Tom for his efforts with TERT over the years. The group thanked Tom.

Unfinished Business:

- TERT Info Request for Requesting Agencies: Amanda sent out a draft to the board and received no comments. She will work on finalizing the document with using the MA TERT document as a guide. Nina recommended having the document ready for the NHEDA conference so that it could be distributed. Amanda and Nina will work on this effort.

New Business:

- Genasys ENS: Thayer inquired if Matt White from the NH BEC has been in contact with anyone to set up TERT credentials for the Genasys system that has replaced CodeRed. Cassie will follow up with Matt to inquire about setting up the credentials and having TERT trained. Jenn stressed that until the credentials are established, NH TERT doesn't have a way to send notifications to team members.
- TERT Rally: Rick advised that he has been working on a training scenario that can be done at the Rally. Those on the call agreed that May 15<sup>th</sup> could work as a date for the event. Rob will look into inquiring with Gunstock for a location.
- Deployments: Rob advised that Hillsboro County SO covered dispatch for Goffstown PD while their staff attended a funeral of a retired officer.
- 2023 Meeting Dates –
  - February 6, 2024 at 1pm
  - March 6, 2024 at 1pm

Other: None.

Meeting adjourned at 1338.

*Submitted by TERT Secretary Jennifer Cloutier 01.09.2024*