



NH TERT

Conference Call of Governing Body
Wednesday, August 9, 2023 at 10:00am
Held Via Zoom



Chairman Cole called the meeting to order at 1002am.

Roll Call of TERT Officers ****(Four OFFICERS must be present for a Quorum)****

TERT Chairman – Rob Cole	X	Training & Standards Chair, Ashley Trzesiara	X
Director At Large – Kevin VanNorden		Public/Agency Education Chair, Rob Cole	X
Director At Large – Amanda Mountford	X	Operations & Logistics Chair, Paul Steele	X
Secretary/Treasurer, Jennifer Cloutier	X	State Coordinator, Thayer Paronto	X

Roll Call of Regional Coordinators and Other Attendees:

North Coordinator, Mike Weden		West Coordinator, Rob Cole	X
North Deputy, Kevin VanNorden		West Deputy, Nina Malley	
East Coordinator, Cassie Leavitt		NJTI Liaison, Cecily McNair	
East Deputy, Cassandra Lee			

Other Attendees: None

Minutes: The minutes of the board meeting from June 6, 2023 were distributed electronically. Motion to approve by Thayer, seconded by Amanda. Motion passed.

Secretary/Treasurer’s Report: Jenn reported that the bank account had no activity over the past month leaving an unchanged balance of \$605.09. Motion by Paul, seconded by Thayer to approve report. Motion passed.

Training and Standards Committee Report: Ashley reported that she has reviewed the current list of members and FEMA certs that everyone has. She has come up with a few more that she believes team members should have to include APCO PST1. She also reminded everyone that if your ICS certs are older than ten years, it would be a good idea to renew them. She also recommends an updated agency support letter every two years. Thayer suggested that some of these become mandatory, and some could be recommended for team members to complete. Ashley will send out a list of all of this to the board for review.

Operations and Logistics Committee Report: Paul reported that for August, Amanda is primary with himself as backup. For September, Thayer is primary with Jenn as backup. That remainder of the year is below:

October Primary	Jennifer Cloutier	Berlin PD
October Backup	Michael Weden	Grafton County
November Primary	Michael Weden	Grafton County
November Backup	Amanda Mountford	Laconia PD
December Primary	Cassie Leavitt	Hampton Fire
December Backup	Thayer Paronto	Grafton County

Public/Agency Education Committee Report: Rob reported that he will be again reaching out to Manchester and Goffstown PD to inquire if they may be interested in having some staff join the team. Jill Robinson from Cheshire County has renewed interest. Amanda advised that Jill will be reaching out to Rob.

NJTI Updates: In Cecily’s absence, Thayer reported that the most recent meeting was cancelled and that the group is still soliciting participation.

State Coordinator Updates: Thayer reported that he has received a draft of an updated MOU between NH DESC, NH DOS and NHTERT. The draft had previously been emailed to TERT board members for review. The MOU is a basic working

agreement that doesn't hold any monetary commitment. With an updated MOU, there are hopes that some of the state employees would join NH TERT. Southwest NH District Fire Mutual Aid Chief Sangermano was contacted in regards to their mailing address being used on the MOU. Chief Sangermano was agreeable and advised that his agency was still able to be the primary notification point for NH TERT. Thayer made a motion to approve the MOU and have Chairman Rob Cole sign it. Motion seconded by Amanda. Motion carried.

Unfinished Business:

- Promotional TERT Flyer: Jenn will be working on this, but has not started it yet.
- TERT Info Request for Requesting Agencies: Amanda has a draft of this and will send it out to the board for review and input.

New Business:

- Retirement recognition for Nikki Wheeler and Tom O'Connor: A couple months ago there was an email discussion regarding recognizing both Nikki and Tom for their service to NH TERT. Both have retired in the past couple of years. This topic was tabled to wait for input from more board members at next month's meeting.
- FallComm/TERT Rally: Rob will reach out to Tom Andross and Rick Belanger to see if either of them and/or their agencies may be interested in leading the planning for one of these events. Thayer advised that at the SIEC meeting last week the topic of a Comms event was brought up in hopes to have COML and COMT candidates to finish their task books.
- Deployments: Rob and Amanda went to Hooksett PD for a couple hours during a mandatory department meeting for HPD's personnel. Thayer advised that the GCSO Mobile Command Unit and personnel provided coverage in Dartmouth, Havehill Fair and Berlin ATV Fest in the past couple of months. Their trailer is being sent out for a complete refurb this winter.
- 2023 Meeting Dates –
 - September 6, 2023 at 1pm
 - October 3, 2023 at 1pm
 - November 7, 2023 at 1pm
 - December 6, 2023 at 1pm (Amanda and Paul advised that they will be out of the country on vacation and unable to attend the December meeting)

Other: Nothing

A motion was made by Paul and seconded by Thayer to adjourn the meeting. Meeting adjourned at 1040.

Submitted by TERT Secretary Jennifer Cloutier 08.15.2023